



# Doncaster Council

Date: 28<sup>th</sup> June 2018

To the Chair and Members of the Overview and Scrutiny Management Committee

## OVERVIEW AND SCRUTINY WORK PLAN 2018/2019 – June 2018

Relevant Cabinet Member(s)	Wards Affected	Key Decision
The Mayor	All	None

### EXECUTIVE SUMMARY

1. The Committee is asked to agree an Overview and Scrutiny work programme for 2018/19.

### EXEMPT REPORT

2. The report is not exempt.

### RECOMMENDATIONS

3. The Committee is asked to;
  - Approve a 2018/2019 work programme, a draft of which will be circulated to Members in advance of the meeting for consideration and approval.
  - Ensure the Overview and Scrutiny work programme takes account of best practice principles of Scrutiny work planning attached at Appendix A.
  - Consider the Council's Forward Plan of key decisions attached at Appendix B.
  - Note the correspondence made since the last meeting of the Committee to the Executive.

### WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Regular review of the Overview and Scrutiny work plan enables the Committee to ensure it remains relevant and is responding to important issues for citizens and the borough. The work plan update helps support openness, transparency and accountability as it summarises outcomes from overview and scrutiny activities.

Citizens are able to contribute to the work of overview and scrutiny by attending meetings or contributing to reviews.

## **BACKGROUND**

5. Overview and Scrutiny has a number of key roles which focus on:
  - Reviewing decisions made by the Executive of the Council
  - Policy development and review
  - Monitoring performance (both service indicators and financial)
  - Considering issues of wider public concern.
6. OSMC manages the work programmes for itself and the standing Panels except the Health and Adult Social Care Panel which manages its own work programme primarily because it has statutory responsibilities relating to Health Scrutiny.
7. The Panels endeavor to deliver a more outcome focused Scrutiny function focusing on delivering evidence based recommendations whilst OSMC focus on effective Scrutiny and performance monitoring and co-ordination of the wider Overview and Scrutiny activities.
8. The statutory responsibilities that Overview and Scrutiny must undertake include an annual review of the Community Safety Partnership, consultation on budget and policy framework issues and health scrutiny issues.
9. OSMC and the standing Panels held work planning sessions during June 2018 with a view to identifying a small number of review topics. During these meetings Members also addressed how the function would be involved in the State of the Borough debate. It was recognised that the new Panels may wish to agree their own topics but it was felt the early meeting would provide time for officers to begin scoping out and making arrangements to consider issues that could be considered early in the municipal year. A draft copy of the work plan ideas will be circulated by email to Members immediately prior to this meeting, following the last Scrutiny Panel work planning session.
10. In drafting its future work programme the Committee will need to take account of the capacity of the Committee and the Panels to consider additional issues that may arise during the course of the year.
11. The Committee will also need to ensure that it manages and co-ordinates the work of the Panels to ensure there is an even balance across the Scrutiny function, key issues are being considered and Chairs receive the advice and support to deliver their work plans. Scrutiny Chairs are asked to regularly report back to the Committee on the progress of their reviews. In developing its work programme the Committee is requested to take account of the best practice principles for developing the Overview and Scrutiny work plans attached at Appendix A.

12. Following an evaluation of overview and scrutiny, a report on Local Government and Housing Act 1989 - Review of the Allocation of Seats on Committees and Sub-Committees was considered at Council on the 18th May 2018 and the following recommendations were approved;
  - i. That Overview and Scrutiny Management Committee and the Panels are realigned to the Doncaster Growing Together (DGT) themes.
  - ii. That fixed Meetings in the Council Diary continue to be scheduled for OSMC, and the Panels that consider Health and Children and Young People's issues.
  - iii. That the Panels that currently include issues that fall within Regeneration and Housing and Community and Environment Scrutiny Panels schedule two fixed meetings in the Council Diary per year.

These recommendations have been incorporated into the overview and scrutiny workplan and will be reflected where appropriate in future updates and reports.

### **Correspondence with the Executive**

13. Attached in Appendix C is correspondence received from Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and Environment following the last OSMC meeting on the 4<sup>th</sup> April 2018, relating to Anti-Social Behaviour to Serious Crime Behaviour to Serious Crime Pathway Review.

### **Council's Forward Plan of Key Decisions**

14. Attached at Appendix B is the Council's Forward Plan of key decisions for consideration by the Committee.

### **Monitoring the Work Programme**

15. An updated version of the work plan will be regularly presented to OSMC for consideration and this will include copies of correspondence and briefings in relation to recommendations resulting from Scrutiny Panel reviews. In this way Members will be able to see more clearly the progress and impact being made. The work of OSMC and the Panels will be reported annually to full Council and the progress of the standing Panels will be reported to OSMC where appropriate and to the Chairs and Vice Chairs Liaison Group.

### **Links with Team Doncaster**

16. The Committee is asked to recommend that the Panels maintain an overview and understanding of partnership activities. As the delivery of Borough priorities relies on a partnership approach the Panels are requested to make the necessary arrangements to secure links with relevant partnership bodies. This could include regular updates from the partnership body or Council representative. Information on Team Doncaster is also accessible through

Twitter and the Team Doncaster website <http://www.teamdoncaster.org.uk> which provides regular bulletins summarising the progress of the Boards as well as individual board's own agendas and minutes. It is suggested that a flexible approach to working with the partnership will enable the identification of future work plan issues and help ensure Members gain a greater awareness of partnership activity.

## OPTIONS CONSIDERED

17. There are no specific options to consider within this report as it provides an opportunity for the Committee to review its work plan for 2018/19.

## REASONS FOR RECOMMENDED OPTION

18. There is no recommended option.

## IMPACT ON THE COUNCIL'S KEY OUTCOMES

- 19.

<b>Outcomes</b>	<b>Implications</b>
<p><b>Doncaster Working:</b> Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> <li>• Better access to good fulfilling work</li> <li>• Doncaster businesses are supported to flourish</li> <li>• Inward Investment</li> </ul>	<p>The Overview and Scrutiny function has the potential to impact upon all of the Council's key objectives by holding decision makers to account, reviewing performance and policy development through robust recommendations, monitoring performance of the Council and external partners, services and reviewing issues outside the remit of the Council that have an impact on the residents of the Borough.</p>
<p><b>Doncaster Living:</b> Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> <li>• The town centres are the beating heart of Doncaster</li> <li>• More people can live in a good quality, affordable home</li> <li>• Healthy and Vibrant Communities through Physical Activity and Sport</li> <li>• Everyone takes responsibility for keeping Doncaster Clean</li> <li>• Building on our cultural, artistic and sporting heritage</li> </ul>	
<p><b>Doncaster Learning:</b> Our vision is for</p>	

<p>learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> <li>• Every child has life-changing learning experiences within and beyond school</li> <li>• Many more great teachers work in Doncaster Schools that are good or better</li> <li>• Learning in Doncaster prepares young people for the world of work</li> </ul>	
<p><b>Doncaster Caring:</b> Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> <li>• Children have the best start in life</li> <li>• Vulnerable families and individuals have support from someone they trust</li> <li>• Older people can live well and independently in their own homes</li> </ul>	
<p><b>Connected Council:</b></p> <ul style="list-style-type: none"> <li>• A modern, efficient and flexible workforce</li> <li>• Modern, accessible customer interactions</li> <li>• Operating within our resources and delivering value for money</li> <li>• A co-ordinated, whole person, whole life focus on the needs and aspirations of residents</li> <li>• Building community resilience and self-reliance by connecting community assets and strengths</li> <li>• Working with our partners and residents to provide effective leadership and governance</li> </ul>	

## RISKS AND ASSUMPTIONS

20. To maximise the effectiveness of the Overview and Scrutiny function it is important that the work plan is manageable and that it accurately reflects the broad range of issues within its remit. Failure to achieve this can reduce the overall impact of the function. National research has identified that over ambitious work plans that include too many items are a common cause of frustration for Scrutiny Members as they fail to achieve any outcomes. The work plan will continue to be reviewed at each ordinary meeting and officers will advise on the capacity available to undertake any additional work. This

provides an opportunity to ensure work plans can be regularly monitored and reviewed.

### **LEGAL IMPLICATIONS ()**

21. There are no specific legal implications.

### **FINANCIAL IMPLICATIONS (PH Date.14.06.18)**

22. There are no specific financial implications attached to this report.

### **HUMAN RESOURCES (MLV. Date.14.06.18)**

23. There are no specific HR implications related to the contents of this report. There may be HR implications relating to specific elements on the work plan but these will be highlighted in the relevant reports at the appropriate time.

### **TECHNOLOGY IMPLICATIONS (PW 14-06-18)**

24. There are no specific technology implications in relation to this report.

### **HEALTH IMPLICATIONS (RS Date. 14.06.18)**

25. The Overview and Scrutiny Management Committee can perform a key role in the council's adoption of a health in all policies approach. All areas of the committee's work plan can impact on health and it is important that the health implications of each item are considered separately given that 20% of what contributes to health is from clinical care, 30% from healthy behaviours, 40% from socio-economic factors and 10% from the built environment.

### **EQUALITY IMPLICATIONS (CM 14<sup>th</sup> June 2018)**

26. This report provides an overview on the work programme and there are no significant equality implications associated with the report. Within its programme of work Overview and Scrutiny gives due consideration to the extent to which the Council has complied with its Public Equality Duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations between different communities.

### **CONSULTATION**

27. During May and June 2018, OSMC and the standing Panels held work planning sessions to identify issues for consideration during 2018/2019.

### **BACKGROUND PAPERS**

28. Agenda, guidance and draft work plan produced following overview and scrutiny work planning events held during May and June 2018.

Council report

29. Reports and recommendations considered as a result of the Overview & Scrutiny Review and Evaluation;

- OSMC (4<sup>th</sup> April 2018) - Overview & Scrutiny Review and Evaluation 2017/18
- Council (18<sup>th</sup> May 2018) - Local Government and Housing Act 1989 - Review Of the Allocation Of Seats On Committees And Sub-Committees

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